

Access to Board Policies and School Procedures

I have been asked by a parent for the board procedure on “empty seats on a school bus”. Should I refuse this request?

No, board policies and procedures are public documents that can be accessed by parents, usually online. If a parent requests a particular school policy, you should be willing to explain or provide the parent with a copy if it is documented in that fashion. You could also direct the parent to the appropriate board/school website.

Principal’s Best Practice: Include the source of such information in your school’s handbook or newsletter.